



## **AGENDA**

May 13th, 2024  
First Baptist Church  
500 Buena Vista Drive  
Merced, CA 95340  
6 p.m.

### **CALL TO ORDER:**

### **CLOSED SESSION:**

Board to Discuss Closed Session Items. Not open to the general public. (ONE ITEM- April 29, 2024)

### **ROLL CALL:**

*REMINDER: Do not talk over each other at the meeting. It is being recorded.*

### **OLD BUSINESS:**

Approval of minutes from April 8th, 2024

**Motion:**

**Second:**

**Ayes:**

**Nays:**

**Abstain:**

**Absent:**

### **NEW BUSINESS:**

#### **1. FINANCIALS THROUGH 4/30/2024**

*Report In Brief: Director Cienfuegos has asked that we remove our monthly financials from our agenda packets that are seen by the public. Financials would be made available to the public through a records request.*

#### **2. IN-KIND THROUGH 4/30/2024**

#### **3. TRN/FOSTER/RESCUE/EUTHANASIA STATISTICS THROUGH 4/30/2024**

#### **4. PAUSE ADDING KELLY SIZEMORE TO THE SPCA CHECKING ACCOUNT**

*Report In Brief: In April 2024, the Board unanimously agreed to authorize Kelly Sizemore to be on checking accounts and take over financials. Director Sizemore has stated that she would prefer this action be paused. She will continue to review monthly financials and provide corrections to the President at this time.*

#### **5. SPCA FUNDRAISING 2024**

##### **A. SPRING YARD SALE UPDATE**

*Report In Brief: After the completion of the yard sale, provide preliminary sales as well as brainstorm for possible improvements.*

**6. SCHEDULE TO AMEND MERCED SPCA BY-LAWS.**

*Report In Brief:* The current bylaws of the Merced SPCA are outdated and do not address the changes in operation and growth of the organization. The President is asking for a scheduled time frame for the completion of bylaws amendments. This could be done during the June 2024 meeting, if Directors agree. The President would like all Directors to review the bylaws and make suggested changes in outdated areas.

**7. REPORTS FROM DIRECTORS**

**8. OTHER REPORTABLE ITEMS** (SPCA members and members of the public may use this time to speak to the Merced SPCA Board about any item not on the agenda- no action will be taken at this time)

**ADJOURNMENT:**

**Motion:**

**Second:**

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**The next meeting will be held on June 10, 2024, at**  
First Baptist Church  
500 Buena Vista Drive  
Merced, CA 95340  
6 p.m.



**DRAFT  
NOT APPROVED**

**BOARD MEETING MINUTES**

April 8, 2024

First Baptist Church  
500 Buena Vista Drive  
Merced, CA 95340  
6 p.m.

**CALL TO ORDER:** President Kelly opened the meeting at 6:00 pm

**ROLL CALL:**

**Present:** Sizemore, Cienfuegos, Kelly, Lambert

**Absent:** Adam

**FOR INFORMATION ONLY:**

1. Financial Statements 3/1/2024- 3/31/2024
2. In-Kind Donation List 3/1/2024-3/31/2024
3. Animal Statistics 3/1/2024-3/31/2024

**ACTION ITEMS:**

1. **Approval of minutes from March 11, 2024**

**Moved:** Lambert

**Second:** Cienfuegos

**Ayes:** Kelly, Sizemore, Cienfuegos, Lambert

**Nays:** None

**Abstain:** None

**Absent:** Adam

**Minutes Adopted**

**NOTE: Director Adam arrived at 6:11 p.m.**

1. **ADD KELLY SIZEMEORE ON SPCA CHECKING ACCOUNT AND REMOVE FLORENCE LAMBERT**

**Report In Brief:** Since November 2023, Cynthia Kelly and Florence Lambert have been the only authorized persons on the Merced SPCA checking account after previous Director Evans was removed as a signer. Since that time, Director Sizemore has been reviewing monthly financials. At this time, President Kelly feels that the Director Sizemore should take over SPCA financials, including authority to issue checks for Merced SPCA. President Kelly will also remain on the account as a back-up. To add Director Sizemore, Director Lambert must be removed as an authorized signer.

**Moved:** Cienfuegos

**Second:** Lambert

**Ayes:** Kelly, , Cienfuegos, Lambert, Adam

**Nays:** None

**Abstain:** Sizemore

**Absent:**

**Motion passes**

## 2. DECREASE MONTHLY OPERATIONAL AND FOOD RESERVE CONTRIBUTION TO 5%

Report In Brief: Due to the limited funding of the Merced SPCA, Director Cienfuegos requests that we decrease the monthly operational and food reserve contributions to 5% (from 10%) until such a time that we can increase our revenue and checking account balance. This will provide additional funding for TNR and medical services in our checking account.

Director Lambert made a motion to suspend the reserve for 2 months (through June 20204) and then re-evaluate finances to determine if SPCA was in a position to begin reserve contributions again.

**Moved:** Lambert

**Second:** Sizemore

**Ayes:** Kelly, Cienfuegos, Lambert, Adam

**Nays:** None

**Abstain:** None

**Absent:** None

### **Motion passes**

## 3. SPRING YARD SALE

Report In Brief: The Merced SPCA needs additional funding outside of donations. Our vet bills are becoming overwhelming. Large yard sales tend to bring the most traffic and money.

- **DONATIONS:** Director Cienfuegos provided an update
- **LOCATION:** First Baptist Church, 500 Buena Vista Drive, Merced
- **DATE AND TIME:** May 4, 2024; 8 am- 3 pm- set up 6:00 am
- **PICK UP AND STORAGE OF DONATED ITEMS:** Merced Mini Storage, 2 - 10x10 units; Director Lambert's friend's garage and President Kelly's house- May 3<sup>rd</sup> – 9:30 am
- **MARKETING:** Flyers were put in businesses, vet's office and info blasted on social media
- **VOLUNTEERS:** About 40 volunteer shave signed up
- **PROMOS:** Bring one 10lb bag or larger of cat food and receive a \$10 off coupon for yard sale item- approved
  - Discounted items and free items will be announced at a time decided (depending on traffic) on Facebook live during the sale.

## 4. **REPORTS FROM BOARD MEMBERS-** None

## 5. **OTHER REPORTABLE ITEMS-** Daniela Pineda and Esteban Corpus-Cipres, general members of Merced SPCA, attended the meeting and had the following questions/comments:

1. **Why is the SPCA's status with the State Attorney General Suspended?** Ms. Pineda shared that she tried to file a complaint against President Kelly for animal cruelty\* (for authorizing the testing and euthanasia of cats and kittens with FeLV+), but couldn't because the SPCA was suspended with the SAG Registry of Charitable trusts. President Kelly informed Ms. Pineda that she would research the issues and get in touch with her after she had an answer.
2. **Why was a Board member removed without a vote from the general membership?** President Kelly informed Ms. Pineda that the adopted SPCA Code of Ethics works in conjunction with the SPCA Bylaws and allows removal of a board member based on conduct. However, the Director in question was removed in accordance with the SPCA bylaws which state "any member that has missed two meetings without a valid reason shall be removed from the Board of Directors".
3. **How can the President appoint someone to the board without a general election?** President Kelly explained that the president, by appointment, may fill any vacancy on the Board during a non-election cycle.

President Kelly informed Ms. Pineda that she would address each of her concerns via email and would also reach out to Valley Animal Hospital veterinary team so that her concerns of testing and euthanasia of animals could be addressed.

4. **Why does the in-kind sheet show payments to volunteers?** President Kelly explained that in-kind is defined as “goods and/or services donated to an organization in lieu of payment”. It is generally used for tax filing purposes and as a match for grant submittals. Ms. Pineda suggested that language be added to the in-kind sheet stating that there’s no compensation to volunteers and in-kind is used for those purposes.
5. **How do we make a decision to relocate cats that have been TNR’s when they should be returned to their original trapping location?** President Kelly followed up in an email to Ms. Pineda on April 11, 2024:

*As to your question regarding relocation, we will relocate cats to other colonies when it is in the best interest of the cats. While relocation is not ideal, I have spoken to Chief Stanfield at Merced Police Department and he informed me that the City of Merced defines cats that have been fed and cared for on private property for 10 days or more as pets, not community cats. We typically do not return TNRs to private residences after spay or neuter for the following reasons: 1. If the person living in the residence is a renter, they may not have their landlord’s permission to have cats on the property. This becomes a legal issue that we do not want to engage in. 2. If the person living in the residence moves and does not take the cats with them, they have thus abandoned them without a caretaker to provide food, shelter and water. That results in us having to relocate those cats to another colony as soon as we are aware that they have been abandoned, if we can trap them. Abandonment is a form of cruelty that we will not allow. 3. We currently work with the City of Merced to relocate cats from their facilities. Because of this partnership, we are able to relocate many community cats (after spay and/or neuter) to small, established colonies or create a new one with easy access to food and water, away from residential areas, as requested by the City. 4. When relocating, we provide small, enclosed spaces (when possible) for about a five days. Once the cat has acclimated to it’s environment, the enclosure is removed.*

*\*A closed special meeting was held April 29, 2024, after a formal request was made by Director Lambert to revoke Ms. Pineda’s membership to the Merced SPCA for violation of Section 11a of the Merced SPCA bylaws. Ms. Pineda was notified by certified mail and did not show.*

**ADJOURNMENT:**

**Motion:** Cienfuegos

**Second:** Lambert

## SPCA TNRS - April 2024

4/11/2024	TNR#41	Merced Avenue	Valley AH	Neutered	Male, 5-6 months, Microchip, vaccinated
4/11/2024	TNR#45	Yardley Gardens	Santa Fe Pet Hospital	Neutered	2 yr. old male microchipped, vaccinated
4/11/2024	TNR#40	Applegate Zoo	Valley AH	Spayed	1 yr old female, microchipped, vaccinated
4/11/2024	TNR#42	Brookdale	Valley AH	spayed	Female- 1 yr old microchipped, vaccinated
4/11/2024	TNR#43	Brookdale	Valley AH	N/A	Female- 7 months old- gave birth before TNR <b>MOVED TO FOSTER- DOMESTICATED</b>
4/15/2024	TNR#48	Merced Avenue	Valley AH	Spayed	6 month-old female- microchip, vaccinated
4/22/2024	TNR#50	PetSmart	Valley AH	Spayed	2 years old- microchip, vaccinated
4/25/2024	TNR#51	Yardley Gardens	Valley AH	EUTH	2 yr old grey female- FeLV+- <b>EUTHANIZED</b>
4/30/2024	TNR#53	PetSmart	Valley AH	Spayed	2.5 yr old female- microchip, vaccinated
4/30/2024	TNR#55	Cormorant	Hope Foundation	Spayed	2 yr old female- combo, rabies, microchip, vaccines <b>MOVED TO FOSTER- DOMESTICATED</b>

## SPCA Fosters - April 2024

Date In	ID#	Location	Trapper	Foster	Vet	Exam	Description
4/1/2024	Foster#42	RTS	Thompson	Cindy T	Valley AH	4/14/2024	Name: Nacho- 2 week-old orange male
4/1/2024	Foster#43	RTS	Thomson	Cindy T	Valley AH	4/14/2024	Name: Cheeto- 2 week-old orange male
4/1/2024	Foster#44	RTS	Thompson	Cindy T			Name: Olive- 2 week-old black female
4/2/2024	Foster#45	RTS	Thompson	Cindy T	Valley AH	4/2/2024	Name: Pickles (Shippie) 2 week-old Tortie female
4/4/2024	Foster#46	Surrendered	Cienfuegos	Cindy T	Valley AH	4/4/2024	Name: Sammy- 2 week-old Sphynx male- need enucleation
4/11/2024	Foster 47-52	Brookdale	Panhoua	Josie	Valley AH	4/22/2024	Name: Fosters 47-52 (mom and 5 kittens)
4/22/2024	Foster#54	PetSmart	Lau	Cindy P	Valley AH	4/22/2024	Name: Lucus- grey male- 5 weeks old
4/22/2024	Foster#55	PetSmart	Monique	Cindy P	Valley AH	4/22/2024	Name; Shamus- Snowshoe male- 5 weeks
4/16/2024	Foster# 56	Cormorant	Natalie	Cindy K			Name: Gumdrop- 1.5 yr. old female tabby
4/16/2024	Fosters# 57-60	Cormorant	Natalie	Cindy K			Name: Fosters: 57-60 (Gumdrop's kittens)- 4 one-day old kittens
4/17/2024	Fosters#61-63	Branco	Thompson	Cindy T			Name: Fosters#61-63- 3 newborn kittens- <b>DECEASED 4/28/2024</b>
4/26/2024	Foster#66	Pioneer	Hillhouse	Cindy T			Name: Hunter- 3 week-old male grey
4/30/2024	Fosters#64-65	PetSmart	Monique	Sue Kimes	Valley AH	4/30/2024	Name- Fosters 64-65- 2 male grey kittens 8 weeks old

## SPCA RESCUES- APRIL 2024

DATE	SPCA ID	NAME	RESCUE	DESCRIPTION
4/9/2024	Foster#33	<b>Cammie</b>	Nine Lives Foundation 3106 Rolison Road, Redwood City, CA	Name: Cammie- female Calico- 8 weeks old
4/9/2024	Foster#34	<b>Carmine</b>	Nine Lives Foundation 3106 Rolison Road, Redwood City, CA	Name: Carmine- male tuxedo- 8 weeks old
4/9/2024	Foster#34	<b>Colby</b>	Nine Lives Foundation 3106 Rolison Road, Redwood City, CA	Name: Colby- male orange- 8 weeks old
4/9/2024	Foster#26	<b>Chili</b>	Nine Lives Foundation 3106 Rolison Road, Redwood City, CA	Name: Chili- 1 yr old tabby male- Barn Cat Program
4/9/2024	Foster#27	<b>Smokey</b>	Nine Lives Foundation 3106 Rolison Road, Redwood City, CA	Name: Smokey- 1 yr old grey male- Barn Cat Program
4/9/2024	ACC#1	<b>Mamie</b>	Nine Lives Foundation 3106 Rolison Road, Redwood City, CA	Name: Mamie- 5 month old tuxedo female Atwater Cat Community
4/9/2024	ACC#2	<b>Fisher</b>	Nine Lives Foundation 3106 Rolison Road, Redwood City, CA	Name: Fisher- 5 month old grey/white male Atwater Cat Community
4/9/2024	ACC#3	<b>Willow</b>	Nine Lives Foundation 3106 Rolison Road, Redwood City, CA	Name: Willow- 5 month old Siamese female Atwater Cat Community



Kind April 2024

	Name	In-kind	Start	End	Hours	Miles	Rate	Total
2024	Sciabetta	Trap/Transport-TNR#38			2		\$15.00	\$30.00
2024	Tilley	Trap/Transport- TNR#40-41			2		\$15.00	\$30.00
024	Villette	Trap/Transport-TNR#43, 44, 45			2		\$15.00	\$30.00
024	Thao	Trap/Transport-TNR#47			2		\$15.00	\$30.00
024	Ascencio	Trap/Transport-TNR#48			2		\$15.00	\$30.00
024	Lau	Trap/Transport- TNR#50			2		\$15.00	\$30.00
024	Sciabetta	Trap/Transport- TNR#51			2		\$15.00	\$30.00
024	Ascencio	Trap/Transport- TNR#52			2		\$15.00	\$30.00
024	Kelly	Drop Box monthly fee					\$11.99	\$11.99
024	Boehm	Monthly foster supplies- 1 foster					\$60.00	\$60.00
024	Kelly	Monthly foster supplies-5 foster					\$60.00	\$60.00
024	Pooler	Monthly foster supplies-3 foster					\$60.00	\$60.00
024	Ascencio	Monthly foster supplies- 6 fosters					\$60.00	\$60.00
024	Thompson	Monthly foster supplies- 6 fosters					\$60.00	\$60.00
024	Kimes	Monthly foster supplies- 4 fosters					\$60.00	\$60.00
024	Flachman	Monthly foster supplies- 1 foster					\$60.00	\$60.00
024	Lambert	Colony feeding and care			30		\$15.00	\$450.00
024	Cienfuegos	Colony feeding and care			60		\$15.00	\$900.00
024	Hoffman	Colony feeding and care			60		\$15.00	\$900.00
024	Haven	Colony feeding and care			30		\$15.00	\$450.00
024	Lau	Colony feeding and care			60		\$15.00	\$900.00
024	Kelly	Colony feeding and care			30		\$15.00	\$450.00
AL								\$4,721.99

In-kind is a donation of good and services that are assigned a dollar amount for tax and grant purposes. No money was paid by the SPCA for In-kind