



AGENDA

April 8th, 2024
First Baptist Church
500 Buena Vista Drive
Merced, CA 95340
6 p.m.

CALL TO ORDER:

ROLL CALL:

REMINDER: Do not talk over each other at the meeting. It is being recorded.

OLD BUSINESS:

Approval of minutes from March 11th, 2024

Motion:

Second:

Ayes:

Nayes:

Abstain:

Absent:

NEW BUSINESS:

1. FINANCIALS THROUGH 3/31/2024

Report In Brief: Due to limited finances and the confusion of maintaining reserve accounts within the current checking account, the Merced SPCA now has two separate accounts: A savings account which is for the operational and food reserves and a checking account, which is for daily operations. Accounts will be shown separately in financials starting the March 2024 report.

2. IN-KIND THROUGH 3/31/2024

3. ANIMAL STATISTICS THROUGH 3/31/2024

4. ADD KELLY SIZEMORE ON SPCA CHECKING ACCOUNT AND REMOVE FLORENCE LAMBERT

Report In Brief: Since November 2023, Cynthia Kelly and Florence Lambert have been the only authorized persons on the Merced SPCA checking account after previous Director Evans was removed as a signer. Since that time, Director Sizemore has been reviewing monthly financials. At this time, President Kelly feels that the Director Sizemore should take over SPCA financials, including authority to issue checks for Merced SPCA. President Kelly will also remain on the account as a back-up. To add Director Sizemore, Director Lambert must be removed as an authorized signer.

5. DECREASE MONTHLY OPERATIONAL AND FOOD RESERVE CONTRIBUTION TO 5%

Report In Brief: Due to the limited funding of the Merced SPCA, Director Cienfuegos requests that we decrease the monthly operational and food reserve contributions to 5% (from 10%) until such a time that we can increase our revenue and checking account balance. This will provide additional funding for TNR and medical services in our checking account.

6. SPCA FUNDRAISING 2024

A. SPRING YARD SALE UPDATE

Report In Brief: The Merced SPCA needs additional funding outside of donations. Our vet bills are becoming overwhelming. Large yard sales tend to bring the most traffic and money.

- **DONATIONS:** Last day to donate?
- **MARKETING:** Flyers distributed to vet offices, local businesses
- **VOLUNTEERS:** Sign up request email and posted on social media
- **PRE-SALE SORTING/PRICING:** dates? times?
- **PROMOS:** Bring one 10lb bag or larger of cat food and receive a \$10 off coupon for yard sale item- approved
- **END OF SALE:** At 2:30 p.m.- all items 75% off and maybe free (depending on foot traffic)

7. LIMITED EDITION PANEL SALES

Report In Brief: Local cartoonist, Gary McDaniels donated a limited-edition Merced SPCA panel as a fundraising item. The panel is being printed and will be sent out to purchasers by the end of April. Each panel is being sold for \$10 and only 50 prints will be available. So far 18 panels have been sold. We could sell the rest at the yard sale for \$5-7.

8. REPORTS FROM BOARD MEMBERS

9. OTHER REPORTABLE ITEMS

FUTURE AGENDA ITEMS:

- Update Merced SPCA's By-Laws- **tabled until after May meeting**

ADJOURNMENT:

Motion:

Second:

Ayes:

Nayes:

Absent:

Abstain:

The next meeting will be held on May 13th, 2024, at

First Baptist Church
500 Buena Vista Drive
Merced, CA 95340
6 p.m.



**DRAFT
NOT APPROVED**

BOARD MEETING MINUTES

March 11, 2024

First Baptist Church

500 Buena Vista Drive

Merced, CA 95340

6 p.m.

CALL TO ORDER: President Kelly opened the meeting at 6:00 pm

ROLL CALL:

Present: Sizemore, Cienfuegos, Kelly

Absent: Lambert

FOR INFORMATION ONLY:

1. Financial Statements 2/1 - 2/29/2024
2. In-Kind Donation List 2/1 - 29/2024
3. Animal Statistics 2/1 - 2/29/2024

ACTION ITEMS:

1. Approval of minutes from February 12, 2024

Moved: Cienfuegos

Second: Sizemore

Ayes: Kelly, Sizemore, Cienfuegos

Nays: None

Abstain: None

Absent: Lambert

Minutes Adopted

NOTE: Director Lambert arrived at 6:09 p.m.

1. ESTABLISH A MINIMUM CHECKING ACCOUNT BALANCE FOR MERCED SPCA

Report In Brief: The Merced SPCA is funded only through donations. We have no regular funding source. We are continuing to pay for TNRs, medical costs, supplies, insurance, etc. The President would like the Board to institute a "minimum account balance" --- an amount that when reached we will agree to suspend services until such time that we've increased our revenue by 20%. She is recommending the minimum amount be set at \$20,000.

Director Lambert wanted clarification on the 20% above a minimum balance- explained that we would suspend TNRs, fostering until our account reached \$24,000.

Director Lambert wanted to make sure that we would continue to assist with emergencies and euthanasia regardless of the minimum checking balance. Board agreed that we would continue with emergencies and euthanasia regardless of the bank account balance.

Director Sizemore wanted clarification on the \$20,000 and if it was separate from reserve. President Kelly explained that it would also include our adopted reserves. So, if we set a minimum balance of \$20,000, that amount includes the mandatory reserve amounts.

Director Cienfuegos agreed that \$20,000 is a reasonable amount to set as a minimum checking account balance and that we include emergencies and euthanasia.

Motion: Lambert

Second: Cienfuegos

Ayes: Cienfuegos, Lambert, Kelly, Sizemore

Nays:

Abstain:

Absent:

Item Passed

2. SELECTION OF BOARD SECRETARY

Report In Brief: Due to the removal of Director Evans in February 2024, the position of Secretary of the Board has been vacant. We have had interest in the position expressed by three (3) community animal advocates. This would not be an election of the Board to the position—this would be appointment by the President to fulfill the remaining term through 2026, as allowed by our by-laws. The President is asking for Board discussion prior to appointing a secretary. Bios of each candidate are attached.

President Kelly informed the Board of three candidates- Lyrical Adam, Josie Ascencio and Kristen Bacharowski. President Kelly stated that she had met with Ms. Adam and Ms. Ascencio. *Due to the confidential nature of the position and Board discussion, the discussion will not be included in meeting minutes.*

After Board discussion, President Kelly appointed Lyrical Adam as Board Secretary, to serve through June 30, 2026, at which time elections will take place.

3. SPCA FUNDRAISING 2024

A. SPRING YARD SALE

Report In Brief: The Merced SPCA needs additional funding outside of donations. Our vet bills are becoming overwhelming. Large yard sales tend to bring the most traffic and money.

1. **DONATIONS:** Director Cienfuegos provided an update
2. **LOCATION:** First Baptist Church, 500 Buena Vista Drive, Merced
3. **DATE AND TIME:** May 4, 2024; 8 am- 3 pm- set up 6:00 am
4. **PICK UP AND STORAGE OF DONATED ITEMS:** Merced Mini Storage, 2 - 10x10 units; also have a friend of Director Lambert's who will let us use ½ of her garage for storage
5. **MARKETING:** Flyers will be put up at local business and veterinary offices in April
6. **VOLUNTEERS:** Sign up will start the first week of April
7. **PROMOS:** Bring one 10lb bag or larger of cat food and receive a \$10 off coupon for yard sale item- approved
Discounted items and free items will be announced at a time decided (depending on traffic) on Facebook live during the sale.

8. **REPORTS FROM BOARD MEMBERS-** None

9. **OTHER REPORTABLE ITEMS-** None

ADJOURNMENT:

Motion: Cienfuegos

Second: Sizemore

Ayes: Cienfuegos, Lambert, Kelly, Sizemore

Nays:

Absent:

Abstain:

ADJOURNMENT 7:07 p.m. by President Kelly

The next meeting will be held on April 8, 2024

First Baptist Church

500 Buena Vista Drive

Merced, CA 95340

6 p.m.

Minutes prepared by: Cynthia Kelly



SPCA CHECK REGISTER MARCH 2024

MARCH						
3/1/2024	3475	Merced Vet Center	-\$2,793.62		\$45,600.10	past due invoices- refer to Merced vet Invoices in DropBox
3/9/2024				\$205.00	\$45,805.10	Checks: #3361- Hondeville- \$25 membership/\$25 donation; #1942- Machado- \$10 donation; #1384- Pre-sale- \$95; #9133272- Hoffknecht- \$50 donation
3/12/2024	3476	PetSmart	-\$194.59		\$45,610.51	Purina Pro Plan Urinary Tract Formula- Chunk- 3 bags/ Cat litter- Chunk- 1 box- receipt #13
3/13/2024				\$280.00	\$45,890.51	Sherene McFadden- \$25 membership/\$175 donation; Cathy McMillan \$40 membership; Charles Clark \$40 donation
3/13/2024	3477	Monte Vista AH	-\$1,461.15		\$44,429.36	Account balance through 3/2024
3/15/2024	3478	Frank Cienguegos	-\$40.00		\$44,389.36	Gas reimbursement-Receipt #14- picking up donations
3/18/2024	3479	Cynthia Kelly	-\$163.56		\$44,225.80	Mileage reimbursement- transport- Fosters# 36-41 to Redwood City (282 mi x .58 per mile)
3/15/2024	3482	Valley Animal Hospital	-\$3,070.66		\$41,155.54	Invoices (2/1-3/15/2024): 2501592-Foster#5 Gracie; 2501700 TNR#15 Poppy; 2501980 Foster#5 Gracie; 2501973 Verdin#341 Bjorn; 2501983 Cienfuegos#67; 2502379 Verdin#398 Zoe; 2502469 TNR#13 Tulip; 2502468 TNR#16 Marigold;2502539 Cinefuegos#67 2402599 TNR#27; 2502950 TNR#28; 2503773 TNR#30; 2503766 TNR#29; 2503745 TNR#37; 2504405 TNR# 31; 2504529 Cienfuegos#67
3/19/2024	3483	Nine Lives Foundation	-\$600.00		\$40,555.14	Invoice: 2153775- Fosters #36-41 surrender fee
3/25/2024				\$200.00	\$40,755.14	Donation- Ms. Merino \$200
3/27/2024	3484	Walmart	-\$22.86		\$40,732.28	Supplies for bottle feeder (Fosters 42-45)Thompson- bottles/nipples and clay litter (refer to receipt folder)
TOTAL			-\$8,346.44	\$685.00		

SPCA GENERAL FINANCIALS MARCH 2024

MERCED SPCA FINANCIALS (General)	3/24
Previous Balance (FROM 3/31/2024)	\$47,902.27
<u>REVENUE</u>	
- DONATIONS	\$1,287.04
Account Interest	\$1.69
-	
<u>TOTAL REVENUE</u>	\$1,288.73
-	
<u>EXPENSE</u>	
CHECKS WRITTEN	\$8,346.44
MISC EXPENSES	\$100.00
<u>TOTAL EXPENSES</u>	\$8,446.44
<u>RESERVE ACCOUNTS- EMERGENCY FUNDS</u>	
Operational Reserve	-\$128.87
Balance	\$6,671.75
Cat Food Reserve	-\$128.87
Balance	\$2,671.75
Total balance Reserve Accounts	\$9,343.50
Checking Account Ending Balance 3/31/2024	\$31,401.06

SPCA DETAILED FINANCIALS MARCH 2024

MERCED SPCA FINANCIALS (DETAILED)		
	DATE	3/24
Balance (as of March 1, 2024)		\$48,127.84
REVENUE		
DONATIONS		
Paypal	3/12/2024	\$82.23
	3/16/2024	\$97.52
	3/23/2024	\$168.07
	3/26/2024	\$106.33
	3/28/2024	\$99.38
	3/30/2024	\$48.51
Donations/Checks		\$595.00
Membership		\$95.00
Cash		\$0.00
Interest	3/31/2024	\$1.69
TOTAL REVENUE		\$1,293.73
BALANCE		\$49,416.57
EXPENSES		
Expense By Line Item		
Medical		
Valley Animal Hospital	3/29/2024	-\$3,070.66
Merced Vet (past due balance)	3/9/2024	-\$2,793.62
Monte Vista (past due balance)	3/20/2024	-\$1,461.15
Food & Supplies/Miscellaneous		
William J. Koenig	3/5/2024	-\$500.00
To Savings Account (Reserve)	3/5/2024	-\$100.00
PetSmart (Science Diet food- Chunk -3 bags)	3/15/2024	-\$194.59
Cynthia Kelly (reimburse-mileage)	3/19/2024	-\$163.56
Frank Cienfuegos(gas reimbursment- donations)	3/23/2024	-\$40.00
Nine Lives Foundation (Fosters 336-41)	3/28/2024	-\$600.00
Walmart (Fosters 42-45 bottle feeder supplies)	3/30/2024	-\$22.86
TOTAL EXPENSES		-\$8,946.44
RSEERVE ACCOUNT TRANSFER	3/15/2024	-\$9,343.50
ENDING BALANCE:(as of 3/31/2024)		\$31,171.63

SPCA IN-KIND STATS MARCH 2024

MARCH 2024

DATE	VOLUNTEER	SERVICE	HOURS	RATE	AMOUNT
3/4/2024	Cienfuegos	Trap/Transport-TNR#37			\$60.00
3/4/2024	Lynette	Trap/Transport-TNR#29	2	\$15.00	\$30.00
3/4/2024	Lynette	Trap/Transport- TNR#30	2	\$15.00	\$30.00
3/12/2024	Linda	Trap/Transport-TNR#31	2	\$15.00	\$30.00
3/20/2024	Linda	Trap/Transport-TNR#35	2	\$15.00	\$30.00
3/25/2024	Hayen	Trap/Transport-TNR#32	2	\$15.00	\$30.00
3/26/2024	Rick	Trap/Transport-TNR#36	2	\$15.00	\$30.00
3/15/2024	Kelly	Drop Box monthly fee			\$11.99
3/31/2024	Cienfuegos	Monthly foster supplies- 3 fosters			\$60.00
3/31/2024	Hillhouse	Monthly foster supplies- 2 fosters			\$60.00
3/31/2024	Boehm	Monthly foster supplies- 1 foster			\$60.00
3/31/2024	Kelly	Monthly foster supplies-1 foster			\$60.00
3/31/2024	Poole	Monthly foster supplies-3 fosters			\$60.00
3/31/2024	Thompson	Monthly foster supplies- 6 fosters			\$60.00
3/31/2024	Lambert	Colony feeding and care	31	\$15.00	\$465.00
3/31/2024	Cienfuegos	Colony feeding and care	62	\$15.00	\$930.00
3/31/2024	Hoffman	Colony feeding and care	62	\$15.00	\$930.00
3/31/2024	Hayen	Colony feeding and care	31	\$15.00	\$465.00
3/31/2024	Pineda	Colony feeding and care	62	\$15.00	\$930.00
3/31/2024	Lau	Colony feeding and care	62	\$15.00	\$930.00
3/31/2024	Kelly	Colony feeding and care	31	\$15.00	\$465.00
TOTAL					\$5,726.99

SPCA TNR STATS THROUGH 4/3/2024

Date	ID#	Name	Trapper	Colony	Vet	Status	Notes
3/4/2024	TNR#37		Frank	Applegate	Valley AH		Female- dilute calico- 7 mos.M old- hit by car- EUTHANIZED
3/4/2024	TNR#29	Walter	Lynette		Valley AH	Neutered	Male 6 mos old, neutered, vaccinated, microchip
3/4/2024	TNR#30		Lynette		Valley AH	Neutered	Male 6 mos old, neutered, vaccinated, microchip
3/12/2024	TNR#31	Socks	Linda	Bellevue Ranch	Valley AH	Spayed	Pregnant female- 1.5 yrs, aborted/spayed, vaccinated, microchip; Semi-feral- blind, left-eye
3/20/2024	TNR#35	Tobie	Linda	Bellevue Ranch	Valley AH	Spayed	Female- 2 yrs, spayed, vaccinated, microchip
3/25/2024	TNR#32	Tinkerbelle	Natalie	Cormorant	Santa Fe	Spayed	Pregnant female- 1.5 yrs- grey/white- vaccinated, aborted/spayed, microchip
3/26/2024	TNR#36	Ginger	Rick	Bellevue Ranch	Valley AH	Spayed	Female - 2 years, vaccinated, microchip, Tortie
4/2/2024	VERDIN381		Christina	Dylan	Valley AH		Possibly shot cat- male- Siamese- 1.5 yrs.; Puncture in neck and wound on chest- unknown cause
4/1/2024	TNR#37A		Frank	Applegate	Santa Fe		Male-2 yrs- ADVANCED FELV+ EUTHANIZED
4/1/2024	TNR#38		Natalie	Cormorant	Hope Foundation	Neutered	Male 1.5 yrs- neutered, vaccinated
4/3/2024	TNR#39		Natalie	Cormorant	Valley AH	Spayed	Pregnant female- aborted- 1.5 yrs- spayed, vaccinated, microchip

SPCA FOSTER STATS THROUGH 3/31/024

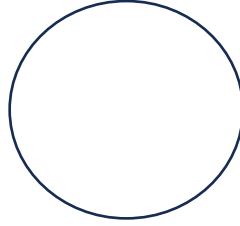
DATE	ID	LOCATION	FOSTER	NOTES
3/6/2024	Foster#33	Paulson	Cindy P	Name: Cammie- female- calico- 8 weeks, vaccinated
3/6/2024	Foster#34	Paulson	Cindy P	Name: Carmine- male- black/white- 8 weeks, vaccinated
3/6/2024	Foster#35	Paulson	Cindy P	Name: Colby- male- orange- 8 weeks, vaccinated
3/10/2024	Foster#36	McKee	Cindy T	Name: Rocky, male tabby 8 weeks, vaccinated SENT TO RESCUE 3/18/2024
3/10/2024	Foste#37	McKee	Cindy T	Name: Skittles, female tabby, 8 weeks vaccinated SENT TO RESCUE 3/18/2024
3/10/2024	Foster#38	McKee	Cindy T	Name: Snickers, male, cream/orange- 8 weeks, vaccinated SENT TO RESCUE 3/18/2024
3/10/2024	Foster#39	McKee	Cindy T	Name: Reese, male orange- 8 weeks vaccinated SENT TO RESCUE 3/18/2024
3/10/2024	Foster#40	McKee	Cindy T	Name: Nugget, female tabby, 8 weeks, vaccinated SENT TO RESCUE 3/18/2024
3/10/2024	Foster#41	McKee	Cindy T	Name: Rolo, female black- 8 weeks vaccinated SENT TO RESCUE 3/18/2024
3/27/2024	Foster#42	Wardrobe	Cindy T	Name: Nacho-10 day old orange kitten-male
3/27/2024	Foster#43	Wardrobe	Cindy T	Name: Cheeto-10 day old orange kitten-male
3/27/2024	Foster#44	Wardrobe	Cindy T	Name: Olive-10 day old black kitten- female
3/28/2024	Foster#45	Wardrobe	Cindy T	Name: Pickles- 10 day old Tortie kitten- female- oxygen support

SPCA RESCUE STATS THROUGH 3/31/024

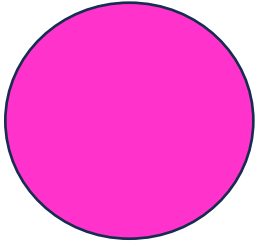
DATE	ID	NAME	VET	SENT TO	NOTES
3/11/2024	Foster#7	Oreo	Valley AH	Paws Seattle	Name: Oreo, female, 9 months, blk/white- sent on NB transport
3/11/2024	Verdin#199	Trish	Merced Vet	Paws Seattle	Name: Trish, female, 2 yrs, white- sent on NB transport
3/18/2024	Foster#36	Rocky	Valley AH	Nine Lives Foundation	Name: Rocky, male tabby 8 weeks, vaccinated
3/18/2024	Foster#37	Skittles	Valley AH	Nine Lives Foundation	Name: Skittles, female tabby, 8 weeks vaccinated
3/18/2024	Foster#38	Snickers	Valley AH	Nine Lives Foundation	Name: Snickers, male, cream/orange- 8 weeks, vaccinated
3/18/2024	Foster#39	Reese	Valley AH	Nine Lives Foundation	Name: Reese, male orange- 8 weeks vaccinated
3/18/024	Foster# 40	Nugget	Valley AH	Nine Lives Foundation	Name: Nugget, female tabby, 8 weeks, vaccinated
3/18/2024	Foster#41	Rolo	Valley Ah	Nine Lives Foundation	Name: Rolo, female black- 8 weeks vaccinated

SPCA Estate and Yard Sale

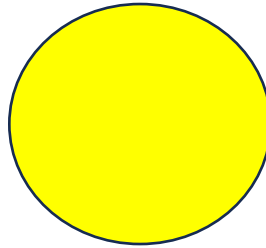
Pricing Guide



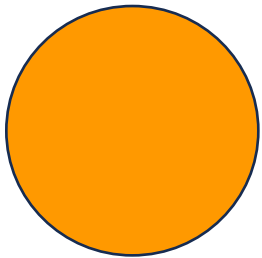
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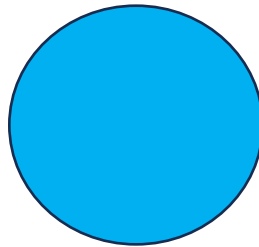
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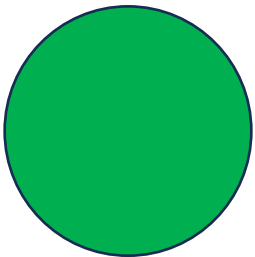
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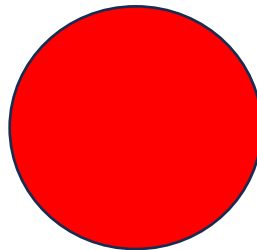
\$5.00



\$7.00



\$10.00



**\$11 +
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