



## **AGENDA**

February 12, 2024  
First Baptist Church  
500 Buena Vista Drive  
Merced, CA 95340  
6 p.m.

### **CALL TO ORDER:**

### **ROLL CALL:**

*REMINDER: Do not talk over each other at the meeting. It is being recorded.*

### **OLD BUSINESS:**

Approval of minutes from January 15, 2024

### **NEW BUSINESS: DISCUSSION**

1. **FINANCIALS THROUGH 1/31/2024**
2. **IN-KIND THROUGH 1/31/2024**
3. **ANIMAL STATISTICS THROUGH 1/31/2024**
4. **SPCA FUNDRAISING 2024**
- A. **SPRING YARD SALE**

*Report In Brief: The Merced SPCA needs additional funding outside of donations. Our vet bills are becoming overwhelming. Large yard sales tend to bring the most traffic and money.*

Items for discussion:

1. **DONATIONS:** Currently receiving donations
2. **LOCATION:** First Baptist Church, Buena Vista & M Street
3. **DATE AND TIME:** May 4, 2024; 8 am- 3 pm- set up 6:30 am
4. **PICK UP AND STORAGE OF DONATED ITEMS:** Merced Mini Storage, 10x10 unit
5. **MARKETING:** Flyer for Board approval and printing

**6. REPORTS FROM BOARD MEMBERS**

**A. SUGGESTIONS FOR SECRETARY OF THE BOARD**

*Report In Brief: With the removal of the Secretary, the position is vacant. The President is seeking input on nominees for the position in order to maintain a full board of Directors.*

**B. OTHER REPORTABLE ITEMS**

**FUTURE AGENDA ITEMS:**

- Update Merced SPCA's By-Laws- **suggested dates for bylaws study session**

**ADJOURNMENT:**

**The next meeting will be held on March 11, 2024 at**  
First Baptist Church  
500 Buena Vista Drive  
Merced, CA 95340  
6 p.m.



DRAFT  
NOT APPROVED

## BOARD MEETING MINUTES

January 8, 2023  
First Baptist Church  
500 Buena Vista Drive  
Merced, CA 95340  
6 p.m.

**CALL TO ORDER:** President Kelly opened the meeting at 6:00 pm

**ROLL CALL:**

**Present:** Sizemore, Cienfuegos, Kelly, Lambert

**Absent:** Evans

THE PRESIDENT REQUESTED A MOTION TO PUT AN EMERGENCY ITEM ON THE AGENDA.  
**ITEM 0A-BEGIN REMOVAL OF BOARD MEMBER EVANS FROM THE POSITION OF SECRETARY DUE TO UNEXCUSED ABSENCES.**

*Motion: Lambert*

*Second: Cienfuegos*

*Ayes: Kelly, Lambert, Cienfuegos, Sizemore*

*Nays: None*

*Absent: Evans*

**ITEM 0A-BEGIN REMOVAL OF BOARD MEMBER EVANS FROM THE POSITION OF SECRETARY DUE TO UNEXCUSED ABSENCES.**

*Report In Brief: According to the Merced SPCA Bylaws, Article III, Section 10; "Any member of the board of Directors who fails to attend two consecutive Board Meetings without known cause, shall be notified by the Secretary that a valid and satisfactory reason for said absences must be given in writing to the Secretary within ten days and approved by the Board of Directors or the position shall be declared vacant." Director Lisa Evans departed the November 2023 meeting after the installation of the President without a valid excuse and has been absent from the December 2023 and January 2024 meetings. Director Evans has not contacted the President and Acting Secretary regarding her absences, and thereby the President is requesting to begin the removal of Director Evans from the Board of Directors.*

*Motion: Lambert*

*Second: Cienfuegos*

*Ayes: Kelly, Lambert, Cienfuegos, Sizemore*

*Nays: None*

*Absent: Evans*

**FOR INFORMATION ONLY:**

1. Financial Statements through 01/31/2024  
*President Kelly explained that the detailed financial are based on the monthly account statements received and the general financials (which are more accurate) are based on the checkbook register. The detailed financials don't include the reserve accounts for operations and food/supplies.*
2. In-Kind Donation List 10/1/2023 – 1/31/2024
3. Transport Statistics through 01/31/2024

4. Fosters in Care through 01/31/2024

**ACTION ITEMS:**

**1. Approval of minutes from December 2023**

**Moved:** Cienfuegos

**Second:** Lambert

**Ayes:** Kelly, Sizemore, Lambert, Cienfuegos

**Nays:** None

**Abstain:** None

**Absent:** Evans

**2. SPRING YARD SALE**

Report In Brief: The Merced SPCA needs additional funding outside of donations. Our vet bills are becoming overwhelming. In addition to raise additional funds, the President is proposing that the SPCA hold a RUMMAGE SALE sometime in May. Large yard sales tend to bring the most traffic and money.

President Kelly wanted to know when the sale would take place, if we could use the parking lot at First Baptist Church, what items should be solicited for the sale, should we purchase a short-term storage unit?

Director Sizemore recommended that we try to schedule the sale before Mother's Day weekend, either the last Saturday in April or the first Saturday in May.

Director Cienfuegos commented that the earlier we start the sale, the better, because people will want to be out early and will most likely be parked and waiting for the sale to open.

Director Lambert commented that we need a "Plan B" in the event that the church wouldn't allow us to use the parking lot. A suggestion was made that we use the common area at the Paseo Verde estates or the Frisbee Park on Buena Vista.

The Board decided to move ahead with plans for a Spring Estate and Yard Sale. President Kelly will put out a call for donations on all social media sites.

**3. FIREFIGHTER/POLICE CALENDAR FOR 2025**

Report In Brief: The Merced SPCA needs additional funding outside of donations. Our vet bills are becoming overwhelming. In addition to raise additional funds, the President is proposing that we create a 2025 Merced First Responder and Community Cats/Kittens Calendar for sale. The Merced Police and Fire Chiefs have agreed to participate. The Public Information Officer for the City of Merced will arrange for the photo shoots and photographer. We could sell each calendar for \$30 and make a profit of about \$2000 (based on 100 calendars).

President Kelly discussed that she had spoken with both Chief Stanfield of Merced PD and Chief Parker of Merced FD about the possibility of creating a First Responder/Cat calendar for 2025. She brought forth some ideas about timing, price and printing costs.

Director Cienfuegos commented that it was a good idea and we should consider online sales and pre-orders so we know how many we would need.

Director Sizemore wanted to know the timeline for producing a calendar. President Kelly told her it would be ideal to have them produced by August and sales start in September.

Director Lambert commented that when the SPCA had previously done a desk calendar, it was a popular item and sold well.

**4. Other Items Discussed:**

Director Cienfuegos commented that the distribution of donations has been going well and more people have been responding.

Director Lambert had no items.

Director Sizemore had no items.

**ADJOURNMENT 6:41 p.m. by President Kelly**  
**The next meeting will be held on February 12, 2024**

First Baptist Church  
500 Buena Vista Drive  
Merced, CA 95340  
6 p.m.

Minutes prepared by: Cynthia Kelly



**SPCA General Financials January 2024  
(from Checkbook register)**

<b>MERCED SPCA FINANCIALS (General)</b>	1/24
<b>Previous Balance (FROM 12/23)</b>	\$55,451.97
<b>REVENUE</b>	
DONATIONS	\$3,961.37
Account Interest	\$2.38
<b><u>TOTAL REVENUE</u></b>	<b>\$3,963.75</b>
<b>EXPENSE</b>	
CHECKS WRITTEN	\$6,176.35
<b><u>TOTAL EXPENSES</u></b>	<b>\$6,176.35</b>
<b>RESERVE ACCOUNTS- EMERGENCY FUNDS</b>	
Operational Reserve	\$396.37
Balance	\$6,313.37
Cat Food Reserve	\$396.37
Balance	\$2,313.37
<b>Ending Balance 1/31/2024</b>	<b>\$52,446.63</b>

**SPCA Detailed Financials January 2024  
(from Bank Statement)**








<b>MERCED SPCA FINANCIALS (DETAILED)</b>		
	<b>DATE</b>	<b>1/24</b>
<b>Beginning Balance ( as of December 31)</b>		<b>\$60,003.21</b>
<b>REVENUE</b>		
<b>DONATIONS</b>		
Paypal		\$97.52
		\$209.24
		\$174.45
		\$97.52
		\$507.68
Donations/Checks	2/7/2024	\$1,410.00
		\$1,330.00
Membership	2/7/2024	\$135.00
Cash	2/7/2024	\$0.00
Interest		\$2.38
<b>TOTAL REVENUE</b>		<b>\$3,963.79</b>
<b>BALANCE</b>		<b>\$63,967.00</b>
<b>EXPENSES</b>		
Expense By Line Item		
<b>Medical</b>		
Valley Animal Hospital	1/4/2024 ck#3441	-\$1,582.04
	1/4/2024 ck#3443	-\$219.70
	1/31/2023 ck#3457	-\$1,623.59
Merced Veteriary Center	1/3/2024 ck#3442	-\$1,388.15
	1/9/2024 ck#3447	-\$1,008.29
	1/11/2024 ck#3448	-\$460.75
Sante Fe Pet Hospital	1/26/024 ck#3452	-\$172.55
	1/30/2023 ck#3458	\$906.88
	1/31/2023 ck#3459	-\$1,896.12
Monte Vista Pet Hospital	1/5/2024 ck#3446	-\$1,322.90
<b>Food &amp; Supplies/Miscellaneous</b>		
Florence Lambert- Xmas Luncheon	1/9/2024 ck#3445	-\$133.03
Cynthia Kelly- Prescription cat food	1/11/2024 ck#3451	-\$282.82
Food for feeders- Walmart	1/13/2024 ck#3455	-\$243.02
Florence Lambert- ink cartridges	1/17/2024 ck#3450	-\$117.75
New Beginnings donation	1/20/2024 ck#3449	-\$500.00
Cynthia Kelly- food for Sue Hoffman	1/23/2024 ck#3456	-\$58.62
Merced Mini Storage	1/31/2023 ck#3460	-\$375.00
<b>TOTAL EXPENSES</b>		<b>-\$12,291.21</b>
<b>ENDING BALANCE:(as of 1/31/2024)</b>		<b>\$51,675.79</b>

Merced SPCA 2024 IN-KIND PROGRAM									
Date	Name	In-kind	Start	End	Hours	Miles	Rate	Total	
JANUARY									
1/2/2024	Kelly	Mileage- transport to rescue 8 kittens	7:00 AM	2:00 PM		284	\$0.58	\$164.72	
1/9/2024	Kelly	Postage- certified letter to Evans						\$5.01	
1/10/2024	Pineda	Trap/Transport-TNR#10			2		\$15.00	\$30.00	
1/15/024	Kelly	Drop Box monthly fee						\$11.99	
1/18/2024	Cienfuegos	Trap/Transport- TNR#12 Groucho			1		\$15.00	\$30.00	
1/18/2024	Kelly	Postage- certified letter to Evans						\$5.01	
1/22/2024	Karla	Trap/Transport-TNR#13-16			3		\$15.00	\$45.00	
1/22/2024	Kelly	Mileage- transport to rescue 5 cats/kittens	7:00 AM	2:00 PM		284	\$0.58	\$164.72	
1/31/2024	Kelly	Monthly foster supplies- 5 fosters						\$60.00	
1/31/2024	Sizemore	Monthly foster supplies- 4 fosters						\$60.00	
1/31/2024	Hoffman	Monthly foster supplies- 3 fosters						\$60.00	
1/31/2024	Cienfuegos	Monthly foster supplies- 5 fosters						\$60.00	
1/31/2024	Hillhouse	Monthly foster supplies- 3 fosters						\$60.00	
1/31/2024	Boehm	Monthly foster supplies- 2 fosters						\$60.00	
1/31/2024	Brickey	Monthly foster supplies-3 fosters						\$60.00	
1/31/2024	Scibetta	Monthly foster supplies- 2 fosters						\$60.00	
1/31/2024	Lambert	Colony feeding and care			31		\$15.00	\$465.00	
1/31/2024	Cienfuegos	Colony feeding and care			62		\$15.00	\$930.00	
1/31/2024	Hoffman	Colony feeding and care			62		\$15.00	\$930.00	
1/31/2024	Sebastian	Colony feeding and care			31		\$15.00	\$465.00	
1/31/2024	Pineda	Colony feeding and care			62		\$15.00	\$930.00	
1/31/2024	Lau	Colony feeding and care			62		\$15.00	\$930.00	
<b>TOTAL</b>								<b>\$5,586.45</b>	



# January 2024 SPCA Fosters

## CURRENT

11/8/2023	FOSTER#5	Sandy	Merced Vet Center	Name: Gracie- female 6 month old- tabby	
11/8/2023	FOSTER#7	Sandy	Merced Vet Center	Name: Oreo- female 6 month old, black & white	
11/8/2023	FOSTER#6	Sandy	Merced Vet Center	Name: Cooper- male, 6 month old- gray	
1/15/2024	Foster#26	Jamie	Merced Vet Center	Name: Chili- female tabby -8 months old	
1/15/2024	Foster#27	Jamie	Merced Vet Center	Name: Smokey- male tabby- 8 months old	
11/28/2023	Verdin #398	Sandy	Valley AH	Name: ZOE, female, tabby, 6 months	
10/10/2023	Foster#31	Cindy	Merced Vet Center	Name: Murphy- black long hair female, 8 months old	

January 2024

SENT TO RESCUE

1/2/2024	Bricky#3	Bird	Nine Lives Foundation	Male Siamese, 8 months, vaccinated, neutered, microchip
1/2/2024	Bricky#2	Chicken	Nine Lives Foundation	Male tabby/grey/white 8 months, vaccinated, neutered, microchip
1/2/2/204	Bricky#1	Cow	Nine Lives Foundation	Male, black, white- 8 months old, vaccinated, neutered,
1/2/2024	Scibetta#2	Goblin	Nine Lives Foundation	Female tabby 6 months old, spayed, vaccinated, microchip
1/9/2024	Florence#34	Blackie	Milo Foundation	Male- black- 1 yr- neutered, vaccinated, microchip
1/9/2024	Foster#22	Sketchers	Milo Foundation	Male- orange & white- 7 yrs- neutered, vaccinated
1/9/2024	Foster#24	Sweetie	Milo Foundation	Female- grey- 1-2 yrs old- spayed
1/9/2024	Verdin#433	Leo	Milo Foundation	Male- black- 1 yr- neutered, vaccinated, microchip
1/9/2024	Foster#1	Rhea	Nine Lives Foundation	Female- tabby- 10 weeks old, vaccinated
1/9/2024	Foster#9	Miracle	Nine Lives Foundation	Female tabby- 10 weeks old, vaccinated
1/9/2024	Corpus- Cipres#2	Smokey	Nine Lives Foundation	Male tabby- 4 months old, vaccinated
1/9/2024	Corpus- Cipres#3	Robin	Nine Lives Foundation	Male tabby- 4 months old- vaccinated
1/22/2024	Verdin #356	Joplin	Nine Lives Foundation	Female- 6 monthsh old, spayed, vaccinated
1/22/2024	Verdin #357	Dennis	Nine Lives Foundation	Male- 6 months old- unaltered, vaccinated
1/22/2024	Verdin #358	Barry	Nine Lives Foundation	Male 6 months old- unaltered, vaccinated
1/22/2024	Foster#23	Shadow	Nine Lives Foundation	Female- 7 yrs old- spayed/vaccinated
1/22/2024	Florence#31	Glenda	Nine Lives Foundation	Female- black/white- 6 months old, vaccinated spayed

January 2024

PET EUTHANIZATIONS

Date	SPCA ID	Vet	Owner Name	Address/Phone	Pet info
1/16/2024	Euth#1	Valley AH	Estounia Ornelas	163 Antonio De Padua Ct Merced, CA 95341	Name: Jack, male-19 yrs old; chihuahua/terrier mix tumors in lungs; completely blind; no longer eating or drinking; owner requested
1/30/2024	Euth#2	Valley AH	Daisy Luna	1141 F Street Livingston, CA	Name: Beauty, female, Labrador Mastiff mix- 13 yrs old No teeth, cannot walk, dementia

# ESTATE AND YARD SALE

When: May 4, 2024  
8:00 am- 3:00 p.m.

Where: First Baptist Church  
500 Buena Vista Drive  
Merced, CA



## MARK YOUR CALENDARS

We'll have a wide variety of items,  
**INCLUDING**



- Electronics
- Horse Saddles
- Tools
- Clothing
- Bicycles
- Camping Gear
- Housewares
- Sports Equipment
- Furniture
- Pet Items and **SO MUCH MORE!**



### PLEASE SUPPORT THE HOMELESS ANIMALS OF MERCED

EVERY PENNY MADE AT OUR SALE WILL  
CONTINUE TO FUND THE SPCA TRAP-  
NEUTER-RELEASE PROGRAM AND  
PROVIDE CARE FOR THE COMMUNITY CAT  
COLONIES IN OUR NEIGHBORHOODS.



The Merced Society for the Prevention of Cruelty to Animals (SPCA) is a 501(c)(3) non-profit organization focusing on the TNR (Trap-Neuter-Release) Program. This is a local chapter and not affiliated with any national programs. We are an organization of volunteers that believes that we can build a community where people value animals and treat them with respect and kindness. 100% of donations are used to support the TNR program, care of Merced's community cat colonies and end-of-life services for sick animals. To make a donation please visit our website at [www.mercedspca.com](http://www.mercedspca.com)